RECORD OF PROCEEDINGS
CLEARCREEK TOWNSHIP TRUSTEES
Minutes of Regular Meeting
October 12, 2026

The Clearcreek Township Trustees met in regular session at 5:30 p.m. with the following members present: Mr. Holtrey and Mr. Muterspaw.

Mr. Holtrey opened the meeting and led in the Pledge of Allegiance.

Mr. Holtrey called for Public Comments. Mr. Dustin Ratliff, Director of Operations and Project Management with the Mental Health Recovery Board Serving Warren & Clinton Counties, came forward to advocate for the renewal levy on the November 3rd ballot.

Mr. Holtrey asked whether any Board member wished to remove any item(s) from the consent agenda. No items were requested for removal.

Mr. Carolus, Fiscal Officer, asked the Board to approve the quarterly transfer of funds earned from interest.

Mr. Holtrey read Resolution 5705 – A Resolution approving a transfer of funds from the General Fund to other funds in amounts equal to investment income generated by those funds for the Third Quarter 2026 and dispensing with the second reading. Mr. Holtrey asked for a motion to approve the Resolution. Mr. Muterspaw so moved with Mr. Holtrey seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea and Mr. Holtrey-yea.

Mr. Holtrey read Resolution 5706 – A Resolution imposing parking restrictions on Knoll Creek Court and Black Stream Court, posting and publication in accordance with R.C. 505.17, and dispensing with the second reading. Mr. Clark, Township Administrator, gave background information on the Resolution. Mr. Clark noted that the sharp and short arc of the curves in the subdivision and narrow street width necessitated the need for a parking restriction. Mr. Clark noted the safety concerns caused by the parking in the proposed restricted areas. After a short discussion with Mr. Clark, Mr. Holtrey asked for a motion to approve the Resolution. Mr. Muterspaw so moved with Mr. Holtrey seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea and Mr. Holtrey-yea.

Mr. Holtrey read Resolution 5707 – A Resolution authorizing the Township Administrator to incur obligations greater than $10,000 on behalf of the Township and dispensing with the second reading. Mr. Clark, Township Administrator, gave background on the items being purchased. Mr. Clark emphasized that the cameras being purchased are not "Flock" cameras and that all images are stored locally and kept for a nominal period. The items being purchased are:

A. Authorize the purchase and installation of a nine-foot Air Flow dump bed on the 2010 Ram 5500 from KE Rose Company at an estimated cost of $21,950.
B. Authorize the purchase and installation of a closed-circuit security camera system at Patricia Allyn Park by Elite Computers using awarded and appropriated Loeb Foundation funds in an amount not to exceed $40,000.

Mr. Holtrey asked for a motion to approve the Resolution. Mr. Muterspaw so moved with Mr. Holtrey seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea and Mr. Holtrey-yea.

Mr. Bates, Police Lieutenant, asked the Board to make a conditional offer of probationary employment to Nathan Couch as a Police Officer pending acceptable testing, background and pre-employment screenings, graduation from the police academy, and passing the state police officer exam. Mr. Holtrey asked for a motion to make the conditional offer as described. Mr. Muterspaw so moved with Mr. Holtrey seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea and Mr. Holtrey-yea.

Mr. Holtrey asked for a motion to approve the Consent Agenda. Mr. Muterspaw moved to approve the Consent Agenda as presented to the Board:

1 Approval of Regular Minutes – September 28, 2026, Regular Session.
2 Current Bills and Financial Report.
3 Accept the Road, Planning and Zoning, Police and Fire monthly reports for September 2026.

Mr. Holtrey seconded the motion and upon roll call the vote was as follows: Mr. Muterspaw-yea and Mr. Holtrey-yea.

Mr. Clark informed the Board that he continues to work with Mr. Tom Sproat, a property owner adjacent to Diane's Sycamore Reserve on Sproat's request to access and do work in the creek to alleviate continued creek bank erosion on his property. Mr. Clark also advised the Board that leases on township park properties used for farming were expiring and that he would individually contact Board members with updates. Mr. Clark noted that the Senior Services people would be at the next meeting advocating for the upcoming levy on November 3rd.

With no further business, Mr. Holtrey asked for a motion to adjourn the Regular Meeting at 5:42 p.m. Mr. Muterspaw so moved with Mr. Holtrey seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea and Mr. Holtrey-yea.

FISCAL OFFICER _____

TRUSTEE _____

TRUSTEE _____

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